

Holy Family Catholic Schools
School Board Meeting
Thursday, February 20, 2025 at 5:30 p.m.
Schrup Family Board Room

Members Present: John Callahan, Maggie Kramer, Kevin Mullen, Rennie Root, Annie Murphy, Isabelle Pattarozzi, Mike Dodds, and Fr. Dennis Quint

Members Absent: Dan Walsh, Fr. Steven Rosonke, and Jeff Weber

Staff Present: Christin Smith and Phil Bormann

The meeting began with prayer at 5:30 p.m.

Food Services Update

Christin Smith, Director of Nutrition Services, was present to provide an update to the board regarding food services.

The central kitchen renovation was completed in time for the beginning of the school year. The renovation included an expansion of the dish washing area and walk-in cooler, new mobile heated cabinets, a roll in oven and updated combi oven, a new walk-in freezer in the loading dock area, new flooring, and a large storage space downstairs. The project was completed on time and under budget.

Plans for 2025-2026 include the St. Columbkille warming kitchen, changes to the Resurrection kitchen, and renovating St. Joseph the Worker's kitchen. Christin also shared the participation numbers from the current school year.

Holy Ghost food delivery has been ongoing for a little over a year now. Changes were made to the food truck floor as racks were difficult to move. A staff feedback survey was created to provide feedback on the menu options and taste of the meals/snacks delivered as well.

The Local Food Grants funding was cut from about \$8,000 to \$2,000. Christin is working with an advisory group with the state to advocate for this funding.

Food service has collaborated with early childhood to serve lunches and snacks for Eagles Day Camp. Christin is working with Lis Ernst on additional menu options for early childhood as well as more homemade options.

Phil acknowledged Christin for the work done in all aspects of her role and her willingness to advocate for her program. The board thanked Christin for all she does for the food services program.

Approval of Minutes

Minutes from the January 16, 2025 School Board meeting were included in the packet for review.

- **Fr. Dennis Quint moved to approve the January 16, 2025 meeting minutes as presented. Isabelle Pattarozzi seconded. The motion carried.**

Consent Agenda

Committee minutes and reports from system administrators were included in the packet for review.

- **John Callahan moved to accept the committee minutes as presented. Annie Murphy seconded. The motion carried.**

Executive Session

At 5:56 p.m., Mike Dodds motioned and Maggie Kramer seconded to convene to executive session.

At 6:02 p.m., a motion was made and seconded to conclude the executive session.

Chief Administrator Report

Students in grades 5-12 spoke at Masses in Dubuque the last week of January to kick-off Catholic Schools week by sharing a brief testimony to their experience of Catholic Education and thanks parishes for their prayers and support. In the weeks leading up to Lent, each site will be collecting blessed psalm and other blessed and holy items for families to participate in properly disposing of these items.

Enrollment is looking strong at multiple levels for next school year, including TK, kindergarten, 3rd grade and the middle school level. Recruitment efforts are ongoing to support high school enrollment growth.

Administrators met with Keystone AEA for services requested that are in alignment with Holy Family's strategic plan and school level goals. A logic course will be added at the middle school level, 6th grade will focus on the foundations of reasoning.

Holy Family is working with Resurrection parish on final preparations for the centralized kitchen model; some improvements need to be made in the old kitchen that will be necessary for the next school year. The baseball and softball fields will need improvements to make them safe for the

upcoming season. The lime will be pulled off and areas filled in to reduce the significant build-up that has been created over the years.

The hiring season has begun for next year with internal and external postings for teacher positions. Tessa Petsche will be expanding her reach by attending additional college job fairs and Andrea Kirby will be visiting college to specifically recruit within the Catholic ministry department.

Foundation Update

Phil updated the board on the progress of the foundation, noting that Brian Kane is working on the paperwork and filing of it.

At 6:10 p.m. a final blessing was given and the meeting was adjourned.