

**Holy Family Catholic Schools**  
**School Board Meeting**  
**Thursday, October 17, 2024 at 5:30 p.m.**  
**Schrup Family Board Room**

**Members Present:** Fr. Dennis Quint, Annie Murphy, Maggie Kramer, Isabelle Pattarozzi, Dan Walsh, John Callahan, Kevin Mullen, Mike Dodds and Rennie Root

**Members Absent:** Fr. Steve Rosonke and Jeff Weber

**Staff Present:** Rebecca Mueller, Bonnie Sigwarth, Zoe Houlihan and Phil Bormann

Meeting began with prayer at 5:31 p.m.

**Recruitment/Retention Update**

Rebecca Mueller, Director of Enrollment, was present to share an update on recruitment and retention. K-12 certified enrollment for the 2024-2025 school year was 1691, an increase of 2.6 percent, marking the third consecutive year of increase. Highlights include a new transitional kindergarten filled to capacity, retention rate of 98 percent for 6th grade students and a system retention rate of 96.1 percent, capacity reached in four grade levels, and 40 new transfer students in grades 1-12.

Rebecca shared enrollment goals and projections for 2025-2026. The retention goal of 6th and 9th grade retention is 95 percent plus, increased focus on 9th grade recruitment at Wahlert Catholic, and a transitional kindergarten assessment for possible expansion. Rebecca, along with Wahlert Catholic students and Daniel Thole plan to visit St. Joseph, Sinsinawa and Immaculate Conception in Kieler to recruit. The board suggested efforts to recruit from Seton be revisited.

Rebecca noted the following upcoming enrollment dates:

- **Nov. 12:** Discover Wahlert Catholic Night, 6-7:30 p.m.
- **Dec. 9:** Early Enrollment for current families (EC, TK, Kindergarten)
- **Jan. 15:** Early Childhood enrollment opens to public
- **Jan. 27:** Catholic Schools Week; New family K-12 enrollment opens

The board thanked Rebecca for her work in recruitment and retention.

**Approval of Minutes**

Minutes from the September 19, 2024 meeting were included in the packet for review.

- **Fr. Dennis Quint moved to approve the September 19, 2024 meeting minutes as presented. Mike Dodds seconded. The motion carried.**

### **Consent Agenda Items**

Committee minutes and reports from system administrators were included in the packet for review.

- **Isabelle Pattarozzi moved to accept the committee minutes as presented. Rennie Root seconded. The motion carried.**

### **Chief Administrator Report**

Wahlert Catholic hosted a pro-life author and speaker, Sara Hurm, in connection with Respect Life month. The next Kairos retreat for high school juniors is scheduled for December 12-15 and is full with 35 students registered. Anthony Digman was present at the Oct. 11 professional development day to present part two of his talk on the Eucharistic Revival Mission. Recruitment is underway for students, mentors and prayer team for Ut Fidem. Grades 6-8 were in the community participating in Faith in Action on October 2nd. Each elementary school celebrated Grandparents Day with a Mass or prayer service.

Regarding academics, curriculum purchases for 2024-2025 have been completed and there are many new resources being used this year. Research on a new literacy curriculum for 2025-2026 has begun. Lisa Krapfl has been working with Keystone on the new system of purchasing and service plan for Holy Family. Services are plentiful and we are working on making the most out of the dollars given and offered.

The facilities committee recently met to review some of the future anticipated challenges. Jeff Rusch will be working with Lis Ernst to help determine the next steps for the St. Joseph the Worker renovation.

Phil Bormann met with all school-site faculty and staff on Oct. 11 regarding the strategic planning highlights and challenges. Community meetings were held on Oct. 6 and Oct. 8 regarding strategic planning as well.

Phil noted a couple of new safety updates, including lanyards and badges for all staff and a new Raptor check-in system for visitors.

### **Foundation Update**

Phil shared an update from the previous board meeting regarding a foundation for Holy Family. Phil had reached out to the Archdiocese and they provided 3-4 options on the setup, including their preferred option. The goal would be to have it up and going before another campaign and more will come in the next month or so.

The meeting adjourned at 6:13 p.m.