

**Holy Family Catholic Schools**  
**School Board Meeting**  
**April 11, 2024 at 5:30 p.m.**  
**Schrup Family Board Room**

**Members Present:** Kevin Mullen, Mike Dodds, Diane Oglesby, Fr. Dennis Quint, Fr. Phil Gibbs, John Callahan, Amy Henn, Isabelle Pattarozzi, and Scott Leibfried

**Members Absent:** Dan Walsh, Kristi Lynch, and Cole Cluchey

**Staff Present:** Phil Bormann and Ruth Carlson

Meeting began with prayer at 5:31 p.m.

**Campus Ministry Update**

Ruth Carlson, Campus Minister Director, was present to share an update on campus ministry.

**Prayer and Sacraments**

- Mass is celebrated weekly across all sites.
- The Christian Leadership Club helps with liturgy planning and recruiting of student ministers.
- Adoration is held weekly on Tuesdays on central campus.
  - Students also attend adoration during their grade renewals.

**Retreats**

- Kairos is held twice a year led by seniors and designed based on Ignatian spirituality principles.
- Each grade participates in a renewal retreat each year to reflect on their relationship with God, others, and self.

**Faith in Action**

- Service hours were reimplemented this year, students are required to complete 5 hours per semester.
- The Soar-On conference was held again this year, with speakers focused on the 7 Habits from the Leader in Me initiative.

**Discipleship**

- An ongoing goal is to continue to disciple students and help them integrate their faith in their everyday life.
  - Bible Study is held every Thursday evening at 7 p.m.
  - A Faith Sharing group meets during Eagle Time.
  - Ruth is mentoring two student interns.

### **Faculty Faith Formation**

Ruth has been working with the Religion and Mission Committee to develop faculty faith formation. A handout of the faith formation plan was shared with the board. Next year, the Religion and Mission Committee wants to focus on the Eucharist and the next meeting the committee will dive into ideas on continuing to develop faith formation revolving around the theme of the Eucharist.

Scott Leibfried asked Ruth what the biggest success and challenge was in her role. Ruth shared that Kairos and the Soar On conference have always been rewarding, especially when students come back and participate in Bible study more frequently, continue to ask questions about their faith, and want to become a leader in a future Kairos. Ruth shared that a challenge of hers was the participation and energy towards school Masses each week with students. While gathering feedback from students regarding this, Ruth shared that the gym can be distracting to students and Ruth is continuously trying to find ways to get students excited about participating in Mass. Ruth also expressed that she continues to teach students about service and help them understand in their hearts that it's going above and beyond a checklist.

Phil shared that Ruth has done a tremendous job in her role and is excited about the ideas she has for the campus ministry department going forward as she leads with her heart for Jesus. The board thanked Ruth for all the work she has done in campus ministry.

### **Approval of Minutes**

Minutes from March 21, 2024 were included for review.

- **Fr. Dennis Quint moved to approve the March 21, 2024 meeting minutes as presented. Isabelle Pattarozzi seconded. The motion carried.**

### **Consent Agenda**

- **Mike Dodds moved to accept the committee minutes as presented. John Callahan seconded. The motion carried.**

### **Chief Administrator Report**

Phil Bormann shared that we are at 94 percent of our recruitment goal, with just over 1,600 students enrolled for the 2024-2025 school year. Once the ESA application is open, communication will go out to families to apply.

The state of Iowa passed legislation to enhance public school teacher pay. For the 2024-2025 school year, first-year teachers will earn \$47,500 and \$50,000 the next year, while teachers with twelve years of experience will earn \$60,000 and \$62,000 the following year. Bonnie Sigwarth is working closely with Mary Sulentic and Phil on a strategy for improved pay with guidance from the Archdiocese.

Plans for St. Columbkille are coming along well. St. Joseph the Worker early childcare workers have moved rooms and we are going through the cleaning and preparing phase.

With the transition to air-conditioned buildings, Phil shared that all but 3 classrooms will be air conditioned for the 2024-2025 school year and surveyed the community on whether or not Holy Family should stay aligned with Dubuque Community School District on cancellations or releases due to heat. Phil shared that from the survey, only 18 percent of the community wanted to stay aligned with Dubuque Community, while the remaining wanted to stay in school those days. Phil expressed that on those days, if students are in a classroom without air conditioning, they will move to another area for the day to continue learning. Diane Oglesby recommended informing families that those students would be moved.

- **Scott Leibfried moved to approve remaining in school on days that Dubuque Community School District cancels or releases due to hot weather. Diane Oglesby seconded. The motion carried.**

*This motion was amended on April 18, 2024 and Holy Family will continue with the alignment with Dubuque Community for the 2024-2025 school year. This will be included in the official May 2024 School Board minutes.*

Regarding recruiting and hiring, Phil shared that we are doing a nice job so far with a few open positions remaining. Jamie Marshall and Dain Leytem were announced as the Assistant Principals for Wahlert Catholic and Mazzuchelli Catholic.

#### **Candidate Approval Verification**

- **Scott Leibfried moved to verify email votes for the hiring of Edward Walz, Dan Mulligan, Jamie Marshall, and Dain Leytem. Mike Dodds seconded. The motion carried.**

#### **Strategic Planning Update**

Phil thanked the board members that were able to attend the recent strategic planning session. The board discussed the feedback received at the strategic planning session regarding buildings and facilities and what the next steps would be. Scott Leibfried emphasized the importance of keeping our mission statement at the forefront and making sure that it does not get diluted with any decisions made. Scott also suggested putting a plan together for donors for the next campaign. Phil expressed that at this time, no action needs to be made, but it will be kept on the agenda going forward.

Fr. Phil Gibbs gave a final blessing and the meeting adjourned at 6:34 p.m.