

Board of Education Meeting
March 23, 2021
Schrup Family Board Room

Board Members Present: Kelley Schiesl, Dan Walsh, Fr. Phil Gibbs, Diane Rambousek, Brian Kane, Scott Leibfried, Fr. Steve Rosonke, Kevin Mullen and Todd Link

Board Members Absent: Sharon Wulfekuhle-Hefel

Meeting began with prayer at 5:30 p.m.

Executive Session

At 5:31 p.m., Fr. Phil Gibbs moved and Dan Walsh seconded to convene to executive session.

At 5:40 p.m., a motion was made and seconded to conclude executive session.

Certified Staff Reductions

- **Dan Walsh moved to approve the recommended reduction of certified staff for 2021-2022 as presented. Diane Rambousek seconded. The motion carried.**

Approval of Minutes

Minutes from the February 16, 2021 Board of Education meeting were included in the packet for review.

- **Fr. Steve Rosonke moved to approve the February 16, 2021 meeting minutes as presented. Kelly Schiesl seconded. The motion carried.**

Consent Agenda Items

Committee minutes and reports from system administrators were included in the packet for review.

- **Todd Link moved to accept the committee minutes and reports as presented. Dan Walsh seconded. The motion carried.**

Chief Administrator Report

Phil Bormann has been working with Fr. Andy Upah and secondary administration to dive into the role of campus ministry and changes that need to occur once PK - 5th grade students join the Holy Family campus. Phil also met with Fr. Vu from Loras College to discuss his experience in campus ministry at Xavier.

The incoming enrollment numbers for kindergarten are strong and kindergarten will be open to three sections at each site.

Lisa Krapfl, Director of Curriculum, and Phil have decided to partner with FACTSED to assist with the spending of Title II and Title IV dollars. This will give more flexibility and control of who is hired and what the money is spent on. Holy Family will continue to work with Dubuque

Community Schools on Title I. Title II money will be used to hire a person to assist with academic program initiatives related to student needs.

Holy Family will receive EANS funds from the government to assist with past and present COVID-related expenses.

Early Childhood is working to partner with a local business for childcare needs. Further information will be shared as things evolve.

Bob Noel gave a quick update on Platform for Excellence, which is going well and will be a huge benefit to the system.

Our Lady of Guadalupe Transition Update

Things are moving forward with the Our Lady of Guadalupe transition to the Holy Family campus. Classrooms have been moved in preparation. Construction will begin on April 1 and will not affect learning. The playground is being commissioned and a playground preview video has been shared on the Holy Family website.

The board discussed the increased estimated cost of the project, which includes items such as new paint for all classrooms, durable flooring, and required bathrooms for pre-K classrooms. This number may come in less as the project progresses.

Resurrection Update

Fr. Phil Gibbs gave an update on the Resurrection project. The Resurrection capital campaign has resumed and is now being communicated to the general public through announcements at Mass and through the mail. A video explaining the structure of the building and the efforts has been created and shared.

The board discussed questions that have been raised regarding the project and temporary housing of students in the St. Anthony building for the 2021-2022 school year. Phil will have Zoe Houlihan take a look at the current FAQ on the Holy Family website to make sure all common questions are addressed.

St. Columbkille Update

Phil continues to work closely with Fr. Tom McDermott and Fr. David Schatz to determine the scope of what is possible at St. Columbkille.

Enrollment Cap

A draft of an enrollment policy was shared with board members for their consideration and feedback. There will be no enrollment cap at this time based on current enrollment numbers; however, the document might be beneficial in the future. The document will be shared at an upcoming deanery meeting as well to gain feedback from priests.

2021-2022 Capital and Operating Budget

Bonnie Sigwarth highlighted the 2021-2022 Capital and Operating Budget, which was sent to board members electronically. The Finance Committee approved the budget at their February 26 meeting and recommended it for board approval.

- **Dan Walsh moved to approve the 2021-2022 Capital and Operating Budget as presented. Scott Leibfried seconded. The motion carried.**

Teacher/Administrator Contracts

- **Dan Walsh moved to approve that all certified contracts for 2021-2022 not to exceed a total full-time equivalency of 135 FTE. Scott Leibfried seconded. The motion carried.**

2021-2022 Volunteer Handbook

The 2021-2022 Volunteer Handbook was included in the packet for review and approval.

- **Fr. Phil Gibbs moved to approve the 2021-2022 Volunteer Handbook as presented. Kelley Schiesl seconded. The motion carried.**

2021-2022 Substitute Handbook

The 2021-2022 Substitute Handbook was included in the packet for review and approval.

- **Kelley Schiesl moved to approve the 2021-2022 Substitute Handbook as presented. Diane Rambousek seconded. The motion carried.**

2020-2021 School Calendar

Phil Bormann recommended that board members consider waiving the two snow makeup days, which would extend the last day of school for students to June 2. Students have exceeded the instructional hours to fulfill educational standards and the additional time will be used for additional development and planning for the 2021-2022 school year. Phil proposed that the last day of school for students be Friday, May 28.

- **Fr. Phil Gibbs moved to approve waiving the two weather-related make-up days with the last day of school for students being Friday, May 28, 2021. Kelley Schiesl seconded. The motion carried.**

COVID Discussion

Currently, there are no current active COVID-19 cases in the Holy Family system. Masks continue to be worn during the school day and during activities; however, outdoor athletic activities will not have a mask requirement. Soloists will also be allowed to unmask during performances. Board members will reconvene in July to discuss the mask policy for the 2021-2022 school year.

Meeting adjourned at 6:41 p.m.